

MINUTES
HOUMA-TERREBONNE REGIONAL PLANNING COMMISSION
MEETING OF JANUARY 18, 2024

- A. The Chairman, Mr. Robbie Liner, called the meeting of January 18, 2024 of the HTRPC to order at 6:04 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by Mr. Thibodeaux and the Pledge of Allegiance led by Mr. Jan Rogers.
- B. Upon Roll Call, present were: Mr. Robbie Liner, Chairman; Mr. Clarence McGuire; Mr. Jan Rogers, Vice-Chairman; Mr. Travion Smith; Mr. Barry Soudelier; and Mr. Wayne Thibodeaux. Absent at the time of Roll Call was: None. Also present were Mr. Christopher Pulaski, Director, Department of Planning & Zoning and Mr. Derick Bercegeay, Legal Advisor. *There were only six (6) active members due to Mr. Kyle Faulk's position not being filled as well as no Parish President appointments selected.*
- C. **CONFLICTS DISCLOSURE:** The Chairman reminded the Commissioners that if at any time tonight, a conflict of interest exists, arises, or is recognized, as to any issue during this meeting, he or she should immediately disclose it, and is to recuse himself or herself from participating in the debate, discussion, and voting on that matter. *There were no conflicts to report.*
- D. **APPROVAL OF THE MINUTES:**
1. Mr. Rogers moved, seconded by Mr. Soudelier: "THAT the HTRPC accept the minutes as written, for the Regional Planning Commission for the regular meeting of December 21, 2023."
- The Chairman called for a vote on the motion offered by Mr. Rogers. THERE WAS RECORDED: YEAS: Mr. McGuire, Mr. Rogers, Mr. Smith, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- * **ELECTION OF OFFICER:**
1. Mr. Rogers nominated Mr. Barry Soudelier for the position of Secretary/Treasurer.
- (1) Mr. Rogers moved, seconded by Mr. Thibodeaux: "THAT nominations for the position of Secretary/Treasurer be closed."
- The Chairman called for a vote on the motion offered by Mr. Rogers. THERE WAS RECORDED: YEAS: Mr. McGuire, Mr. Rogers, Mr. Smith, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- (2) Mr. Smith moved, seconded by Mr. Thibodeaux: "THAT Mr. Barry Soudelier be elected as Secretary/Treasurer by acclamation."
- The Chairman called for a vote on the motion offered by Mr. Smith. THERE WAS RECORDED: YEAS: Mr. McGuire, Mr. Rogers, Mr. Smith, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- E. Mr. Rogers moved, seconded by Mr. Soudelier: "THAT the HTRPC remit payment for the January 18, 2024 invoices and approve the Treasurer's Report of December 2023."
- The Chairman called for a vote on the motion offered by Mr. Rogers. THERE WAS RECORDED: YEAS: Mr. McGuire, Mr. Rogers, Mr. Smith, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
1. Mr. Rogers encouraged everyone to deposit or cash their per diem checks in a timely manner so Finance may close out the 2023 financials.
- F. **COMMUNICATIONS:** None.
- G. **OLD BUSINESS:**
- Mr. Rogers moved, seconded by Mr. Thibodeaux: "THAT Old Business be removed from the table and be considered at this time."
- The Chairman called for a vote on the motion offered by Mr. Rogers. THERE WAS RECORDED: YEAS: Mr. McGuire, Mr. Rogers, Mr. Smith, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

1. The Chairman called to order the Public Hearing for an application by Eric Newman & Monique Savoy for Process D, Minor Subdivision, for the Survey of 30.75-acre tract belonging to Eric A. Newman, et al formerly being a portion of property belonging to Ellender Land, L.L.C.

a) Mr. Gene Milford, Milford & Associates, Inc., was present on behalf of Keneth L. Rembert Land Surveyors and stated they would like to continue the Public Hearing and consideration of the application until the next regular meeting.

b) Mr. Thibodeaux moved, seconded by Mr. Rogers: "THAT the HTRPC grant a motion to table Process D, Minor Subdivision, for the Survey of 30.75-acre tract belonging to Eric A. Newman, et al formerly being a portion of property belonging to Ellender Land, L.L.C. until the next regular meeting of February 22, 2024 as per the Developer's request."

The Chairman called for a vote on the motion offered by Mr. Thibodeaux. THERE WAS RECORDED: YEAS: Mr. McGuire, Mr. Rogers, Mr. Smith, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

2. The Chairman called to order the Public Hearing for an application by HTRPC on behalf of Carrol & Judy Robichaux for reconsideration of Process D, Minor Subdivision, for the Redivision of Lot 7 and One Half of Lot 6, Block 12 of Castleguard South Subdivision, Citrus Court.

a) There was no one from the public present to speak.

b) Mr. Rogers moved, seconded by Mr. Soudelier: "THAT the Public Hearing be closed."

The Chairman called for a vote on the motion offered by Mr. Rogers. THERE WAS RECORDED: YEAS: Mr. McGuire, Mr. Rogers, Mr. Smith, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

c) Mr. Pulaski discussed the history of this property and his Staff Report regarding the desire for the property owner to sell the property to a non-family member and to remove the verbiage on the plat indicating the same.

d) The Chairman recognized the property owner, Mr. Carrol Robichaux, 139 Citrus Court, who stated they wanted to sell their home and that they have purchased another home in Terrebonne Parish.

e) Mr. Rogers moved, seconded by Mr. Smith: "THAT the HTRPC grant approval of the request for Process D, Minor Subdivision, Redivision of Lot 7 and One Half of Lot 6, Block 12 of Castleguard South Subdivision, Citrus Court, to remove the verbiage on the plat stating 'Sale of any lot to any person or party other than a member of the Frank Carrere Family will require approval of the Houma-Terrebonne Regional Planning Commission and compliance with all subdivision regulations.'"

The Chairman called for a vote on the motion offered by Mr. Rogers. THERE WAS RECORDED: YEAS: Mr. McGuire, Mr. Rogers, Mr. Smith, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

H. APPLICATIONS / NEW BUSINESS:

1. The Chairman called to order the application by Carmen Thomas Jacobs requesting approval of Process D, Minor Subdivision, for the Division of Lot 16, Block 1 of Fontenot Estates Subdivision.

a) Mr. Gene Milford, Milford & Associates, Inc., was present on behalf of Charles L. McDonald Land Surveyor, Inc., to represent the application. He requested approval conditioned upon an approval letter from the Louisiana Department of Health.

b) There was no one present to speak on the matter.

c) Mr. Rogers moved, seconded by Mr. Thibodeaux: "THAT the Public Hearing be closed."

The Chairman called for a vote on the motion offered by Mr. Rogers. THERE WAS RECORDED: YEAS: Mr. McGuire, Mr. Rogers, Mr. Smith, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

- d) Mr. Pulaski discussed the Staff Report and stated Staff would recommend conditional approval provided upon the municipal addresses being depicted on the plat and submittal of an approval letter from the Louisiana Department of Health.
- e) Mr. Soudelier moved, seconded by Mr. Rogers: “THAT the HTRPC grant approval of the application for Process D, Minor Subdivision, for the Division of Lot 16, Block 1 of Fontenot Estates Subdivision conditioned upon municipal addresses being depicted on the plat and submittal of an approval letter from the Louisiana Department of Health.”

The Chairman called for a vote on the motion offered by Mr. Soudelier. THERE WAS RECORDED: YEAS: Mr. McGuire, Mr. Rogers, Mr. Smith, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

I. STAFF REPORT:

- 1. Discussion was held regarding the American Planning Association’s National Conference to be held April 13-16, 2024 in Minneapolis, Minnesota.

- a) Mr. Thibodeaux moved, seconded by Mr. Smith: “THAT the HTRPC authorize any Commissioner to attend the American Planning Association’s National Conference to be held April 13-16, 2024 in Minneapolis, Minnesota and cover travel and related expenses.”

The Chairman called for a vote on the motion offered by Mr. Thibodeaux. THERE WAS RECORDED: YEAS: Mr. McGuire, Mr. Rogers, Mr. Smith, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

J. ADMINISTRATIVE APPROVAL(S):

Mr. Rogers moved, seconded by Mr. Burgard: “THAT the HTRPC acknowledge for the record the following Administrative Approvals 1-4.”

- 1. Redivision of Lot Lines of Tract A belonging to Joseph Provost, Tract B belonging to Angela P. Pitre, and A Tract of Land owned by Joseph Provost, Angela Pitre and Betty T. Provost into Tracts P-1, P-2, and P-3; Sections 86 & 87, T16S-R15E, Terrebonne Parish, LA *(5306 North Bayou Black Drive / Councilman Carl Harding, District 2)*
- 2. Revised Lots 60 & 61, A Redivision of Lots 60 & 61 of Block 10, Rev. Add. No. 1 to Broadmoor Heights Subdivision; Sections 2, 4, & 94, T17S-R17E, Terrebonne Parish, LA *(611 & 613 Walker Drive / Councilman Clayton Voisin, Jr., District 3)*
- 3. Revised Tract P, A Redivision of Revised Tract P, Property belonging to The Kenneth Wood Family, LLC, et al; Section 9, T16S-R16E, Terrebonne Parish *(208 Rebecca Pond Road / Carl Harding, District 2)*
- 4. Survey and Division of Property belonging to Patrick L. Bussey, Joyce N. Bussey, Michelle L. Reaux, and Joshua J. Reaux, also Property belonging to Natasha D. McReynolds into Lot 1 and Lot 2; Section 7, T16S-R17E, Terrebonne Parish, LA *(4875 & 4891 West Park Ave. / Councilman John Amedée, District 4)*

The Chairman called for a vote on the motion offered by Mr. Rogers. THERE WAS RECORDED: YEAS: Mr. McGuire, Mr. Rogers, Mr. Smith, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

K. COMMITTEE REPORT:

- 1. Subdivision Regulations Review Committee: None.

L. COMMISSION COMMENTS:

- 1. Planning Commissioners’ Comments: None.
- 2. Chairman’s Comments: None.

M. PUBLIC COMMENTS: None.

- N. Mr. Rogers moved, seconded Mr. Soudelier: “THAT there being no further business to come before the HTRPC, the meeting be adjourned at 6:21 p.m.”

The Chairman called for a vote on the motion offered by Mr. Rogers. . THERE WAS RECORDED: YEAS: Mr. McGuire, Mr. Rogers, Mr. Smith, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

Becky M Becnel

*Becky M. Becnel, Minute Clerk
Houma-Terrebonne Regional Planning Commission*